



## TLP Collection Development Training

**Friday, March 8, 2024**

NM State Library, Santa Fe

**9:00 am - 9:30 am:** Arrive (coffee and treats)

**9:30 am - 10:00 am:** Tour the NM State Library and Collections

**10:00 am - 12:00 pm:** Collection Development (also available via Zoom)

1. Collection development cycle
  - a. User needs analysis - afternoon session
  - b. Policies development - afternoon session
  - c. Selection
  - d. Acquisition
  - e. Weeding
  - f. Evaluation
2. Criteria and processes for selecting materials.
3. List and characteristics of several collection development selection tools.
4. Tips for managing the acquisitions process.
5. Deselection of materials (weeding your collection - the CREW Method)

**12:00 pm - 1:30 pm:** Lunch on your own

**1:30 pm - 3:30 pm:** Collection Development Policies (also available via Zoom)

1. Relevant sections
2. Reconsideration requests / challenged material statements.
3. Work on your documentation: bring your current policy and statements and/or create them from scratch.

### Presenters

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