

**Tribal Libraries
FY22-23 After School
and Summer Program
Special Grant**



Purpose

- Meet the goals and objectives outlined in Senate Bill 377 passed in the 2021 New Mexico State Legislature to:
 - **Develop** culturally and linguistically relevant after-school student services and community-based summer programs in tribal libraries
 - **Staff** culturally and linguistically relevant after-school student services and community-based summer programs in tribal libraries
- Provide funding in a way that allows libraries flexibility

Funding Statute: 2021 SB 377

SECTION 19. TRIBAL EDUCATION APPROPRIATIONS.-- A. The following amounts are appropriated from the public education reform fund to the public education department for expenditure in fiscal years 2021 **through 2023** for the following purposes:

...

(2) four million five hundred thousand dollars (\$4,500,000) for tribal libraries in each of New Mexico's twenty-three nations, tribes and pueblos to develop and staff culturally and linguistically relevant after-school student services and community-based summer programs.

Governing Code: NMAC 4.5.2.9

- Amended to allow for up-front payment with subsequent reporting (as opposed to reimbursement)
- Allows eligibility for libraries that have not yet submitted an annual report



Eligibility

- The Library must be established as a New Mexico organization that offers basic library services within its legal service area and established by an Indian nation.
- The Library must submit a signed grant agreement, application, and payment request form within the timeframes prescribed in these grant guidelines.

Important!

- It is the grantee's responsibility to fully expend or encumber funds associated with this program by June 30, 2023. Funds that have not been expended nor encumbered by June 30, 2023, **must** be returned to the New Mexico State Library

Pueblos currently without libraries

- State Library and Indian Affairs Department staff will be reaching out to three pueblos that currently do not have recognized libraries
- The goal will be to meet the minimum definition of a library per NMAC 4.5.2.7, using existing available space, in order to be eligible for \$200,000 funding "to develop and staff culturally and linguistically relevant after-school student services and community-based summer programs"



Application

- This is a non-competitive grant
- What you will receive (by email):
 - Grant Guidelines
 - Grant Application
 - Grant Agreement Form
 - Payment Request Form
 - Financial and Narrative Tracking Spreadsheet
- Necessary signature will need to be obtained, and the paperwork returned to us.
- Any anticipated difficulties meeting deadlines? Please reach out to Cassandra ASAP.




Payment options

- Intention is to distribute all funds as soon as possible.
- There will be an option to withhold some or all funds for next fiscal year if you would prefer—please let us know if this is your preference.

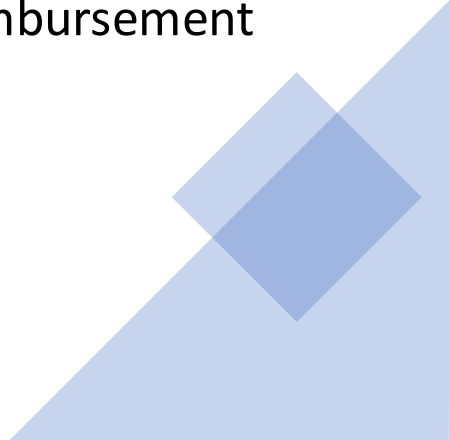


Eligible Expenditures

- Library collections supporting culturally and linguistically relevant after school and community-based programs
 - Library staff salaries
 - Library staff training and professional development, including related costs such as travel and registration
 - Library equipment
 - Programming materials and supplies
 - Other operational expenditures associated with delivery of library services which support culturally and linguistically relevant after school and community-based summer programs.
 - Questions? Ask and we will seek answers
- 



Ineligible Expenditures

- Food
 - “Giveaways” or promotional materials of any kind
 - Indirect administrative expenses such as budgeting, accounting, financial management, and legal services.
 - Indirect costs such as service/maintenance contracts, warranties, leases, etc.
 - Tuition or tuition reimbursement
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Reporting

- Required to submit narrative and financial reports regarding the use and impact of the grant funds.
- The **first** narrative and financial report is due by email **June 30, 2022**, and financial reporting will also be included in the FY22 annual report.
- The **final** narrative and financial report is due by email **June 30, 2023**, and financial reporting will also be included in the FY23 annual report.



Grant Program Timeline

- September 27, 2021: Grant packets emailed out to Tribal Libraries
- October 12, 2021: Grant paperwork due to Cassandra via email by 5 PM.
- October 18, 2021: Grant awards announcement
- June 30, 2022: First narrative and financial report due
- July 2022: Answer financial questions as part of the FY22 Annual reports (July 1, 2022 – mid-August 2022)
- June 30, 2023: Ending date of grant period; all funds must be encumbered or returned to NMSL
- June 30, 2023: Final narrative and financial report due
- August 2023: Final financial reporting to be submitted as part of the FY23 Annual reports



Questions?

Questions now? Questions later?

Contact Cassandra Osterloh at:
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